



**NOMINATION FOR MEMBERSHIP**

To the Secretary of Oak Hill Country Club:

I desire my name to be proposed for membership in the Club, hereby agreeing to be bound by the Constitution, By-Laws, Rules and Regulations while a member.

Name \_\_\_\_\_

Residence \_\_\_\_\_  
Street/P. O. Box                      City/Town                      State                      Zip code

Telephone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email Address(es): \_\_\_\_\_

Occupation \_\_\_\_\_ Firm Name \_\_\_\_\_

Business Address \_\_\_\_\_  
Street/P. O. Box                      City/Town                      State                      Zipcode

Telephone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Mailing Address: (Circle One)      Home                      Office

Date and place of Birth \_\_\_\_\_

MEMBERSHIP CLASSIFICATION DESIRED:    \_\_\_\_\_ House    \_\_\_\_\_ Golf

Proposer \_\_\_\_\_

Secunder \_\_\_\_\_

The following are members of my immediate family, residing in my home.

Name	Birth Date	Relationship to applicant
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



What schools and colleges have you attended? \_\_\_\_\_

\_\_\_\_\_

What schools and colleges has your spouse attended? \_\_\_\_\_

\_\_\_\_\_

With what civic, community and social organizations or activities are you identified? Describe your activities. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are you or have you been a member of any other country club? Please indicate.

\_\_\_\_\_

\_\_\_\_\_

List any other members of Oak Hill with whom you are acquainted.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

You may furnish us with any other information you feel might be helpful. Please include at least one Letter of Recommendation from a nonmember of the Club. This letter should not be from a business associate or a relative.

Date \_\_\_\_\_

\_\_\_\_\_

Signature of Applicant

Procedure:

When this application is completed please return it and your nonmember Letter of Recommendation to your proposer.

I authorize Oak Hill Country Club to obtain credit reports in connection with this application for membership.

\_\_\_\_\_

Signature of Applicant

\_\_\_\_\_

Signature of Member Sponsor



PROPOSER FORM

APPLICANT \_\_\_\_\_

**To Be Completely Filled Out By Proposer**

For how long, and under what circumstances have you known the applicant?

\_\_\_\_\_

Describe your social contacts with the applicant. \_\_\_\_\_

\_\_\_\_\_

Describe your business relations with the applicant. \_\_\_\_\_

\_\_\_\_\_

Have you entertained the applicant in your home? \_\_\_\_\_

If so, how recently and under what circumstances. \_\_\_\_\_

\_\_\_\_\_

Do you or your spouse know the applicant's spouse socially? \_\_\_\_\_

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of Proposer

Please submit a Letter of Recommendation to include the reasons you feel the applicant would make a good member. Also any other additional information concerning the applicant or his/her family which you believe will assist the Membership Committee. You may use a separate sheet if you wish.

This form and Letter of Recommendation should be returned to the Oak Hill Country Club – attention Membership Committee.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



SECONDER FORM

APPLICANT \_\_\_\_\_

**To Be Completely Filled Out By Seconder**

For how long, and under what circumstances have you known the applicant?

\_\_\_\_\_

Describe your social contacts with the applicant. \_\_\_\_\_

\_\_\_\_\_

Describe your business relations with the applicant. \_\_\_\_\_

\_\_\_\_\_

Have you entertained the applicant in your home? \_\_\_\_\_

If so, how recently and under what circumstances. \_\_\_\_\_

\_\_\_\_\_

Do you or your spouse know the applicant's spouse socially? \_\_\_\_\_

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of Seconder

Please submit a Letter of Recommendation to include the reasons you feel the applicant would make a good member. Also any other additional information concerning the applicant or his/her family which you believe will assist the Membership Committee. You may use a separate sheet if you wish.

This form and Letter of Recommendation should be returned to the Oak Hill Country Club – attention Membership Committee.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



TO: PROPOSER MEMBER

Thank you for your interest in proposing a new member.

Your Directors are striving to keep the level of membership at a high standard. Therefore we are introducing a new system of admissions to help in obtaining this goal. The new procedures are enclosed with this letter.

#### PROCEDURE FOR THE PROPOSAL OF A NEW MEMBER

1. A person must be an Oak Hill member in good standing for a minimum of two years before being eligible to propose a new applicant for membership.
2. Only one proposal for membership may be submitted by any member in any twelve-month period.
3. The primary responsibility for the paperwork being submitted in proper order shall lie with the proposer. It is important to return the completed forms to the Oak Hill office as soon as possible. The interview process can not be started until all paper work is complete. The date of application is the date the last piece of required information is received. It is the responsibility of the proposer to follow up on this.
4. The paperwork consists of:

From Applicant:

- (a) Application form completed in full by the applicant.
- (b) A Letter of Recommendation to be furnished by the applicant from a nonmember. This letter should not be from a business associate or a relative.

From Proposer:

- (a) Two proposal forms (proposer and seconder) each with a Letter of Recommendation.

The Membership Committee meets once each month. Progress in each step in this procedure requires Committee Approval. Hence one to two months should be expected for processing a Proposal for Membership.

If possible, type the Application. Include the name of the applicant's spouse where appropriate. Please submit all of the above information at one time.

Please inform your prospective applicant that Oak Hill is operating under a total membership cap and that new members are invited to join only as openings come about. The Board of Directors regularly reviews this situation.